

Biostatistics PhD Program Travel Grants:

Background:

Each student in the Biostatistics PhD program (who has successfully passed both written qualifying exams) is allotted \$1800 over the course of their time in the program to help assist travel and costs associated with **presenting** at conferences. Students are encouraged to use these funds to enhance their statistical careers by attending more than one conference (e.g., a general conference like JSM, as well as, statistical topics or related-computational-field conferences)

Travel grants reimburse the student for their costs associated with presenting at a conference.

Students will be required to submit an application to the “Travel Grant Review Committee” at the time they submit their presentation to the conference. If the review committee approves the travel grant request and the student’s work is accepted by the conference, the student should take the necessary steps to secure their conference registration, travel and accommodations.

Eligibility:

- Biostatistics PhD student who has successfully passed BOTH written Qualifying Exams
- Registered as a Biostatistics PhD student in the quarter you are presenting at the conference and in good standing
- Successfully completed the written Statistics and Biostatistics Qualifying exams
- Must be PRESENTING at the conference; oral presentations or invited posters. Attendance at a conference is not eligible for travel grant funds.
- Must have applied to present at a conference, please be sure to include proof of application to present at the conference with application for travel grant.
- Complete application for [“Biostatistics PhD Program Travel Grant”](#)
 - o If application is approved, you will also need to provide proof of acceptance to the conference. No reimbursements will be issued without proof of acceptance.
- Complete application for [“GPSA Travel Grants”](#). Although all students are not selected for GPSA travel grants we require all student submitting a “Biostatistics PhD Program Travel Grant” application to also apply for the GPSA travel grant. Please provide proof of application.
 - o If awarded a GPSA travel grant, those funds will be used first towards your travel related costs, before the \$1800.00 allotted by the program
 - o If you *do not apply* for the GPSA travel grant, and are awarded the Biostatistics grant, you will receive reimbursement for expenses, less the GPSA grant (~\$300).
- Complete the [UC San Diego Student Certification for Business-Related Travel](#)

Eligible Expenses:

- Airfare
- Rental car
- Taxi/uber/Lyft
- Hotels/Airbnb
- Poster printing
- Conference registration
- Mileage is eligible if using your own vehicle. A map of the route traversed must be included.

Other Considerations:

- No expenses will be reimbursed without proof of acceptance to the conference.
- **Be sure to KEEP ALL RECEIPTS**, no expenses without receipt will be reimbursed.
- Travel receipts must be submitted within 10 days of returning from presenting at the conference. If receipts are not submitted on time, reimbursement will not be processed.
- **Please note food and beverages are not reimbursed.**

Upon your Return:

Complete the [HWSPH Student Travel Reimbursement Request](#)